

mentioned below:-

### DETAILS OF JOB

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| 1.  | *Name of the post:                             | Factory HR   |
| 2.  | *Job Function:                                 | Human Resource   |
| 3.  | *Additional Job Information:                   | Managing recruitment, employee relations, training and development, compliance, policy & labour laws, compensation & benefits, performance management, HR reports, and health & safety to ensure a productive, engaged, and compliant workforce.<br>Excellent communication in Hindi, English<br>Marathi (preferred) |
| 4.  | *No. of Vacancies (in figures):                | 1  |
| 5.  | *Level/ Post:                                  | Middle Management  |
| 6.  | *Qualification required:<br>Essential/ Desired | Any Graduation/ BTech/MBA(HR)<br>Signals/EME/Engineers/Ordnance/Avionics/MRO<br>background preferred   |
| 7.  | *Work experience required (in years):          | 10-15  |
| 8.  | *Age range (in years):                         | Up to 48   |
| 9.  | *Location of Job:                              | Vasai, near Mumbai   |
| 10. | *Salary range per month:                       | 80,000 – 1,00,000/mnth   |
| 11. | *Additional Benefits offered:                  | NA   |

**How to Apply:** - 1. All **Eligible Ex-Servicemen officers** need to forward two Copies of Willingness Format, available at vacancy page, on Email ID: [dgrjobofficers@desw.gov.in](mailto:dgrjobofficers@desw.gov.in)

- (i) One Format should be in PDF format duly signed by the applicant and signed by the witnesses too.
- (ii) The second one should be in Excel Format without changing the Format, without signatures and without witnesses.

2. All the required document such as Willingness cum Undertaking Formats as mentioned above, Copy of PPO/ Release Order & CV/ Bio Data should be forwarded to this office on above Email ID before the last date mentioned in the vacancy.

**Note 2:- Willingness format must be as per instructions mentioned above.**

**In the event of non-receipt of all the required documents as mentioned above within the due date of the vacancy, the candidature of the applicant will not be entertained under any circumstances.**